

# Notice of Meeting

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## Personnel Committee

**Thursday, 09 May, 2024**

This meeting will commence at the conclusion of the Governance Committee.

Date of despatch of Agenda: Tuesday, 30 April 2024

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 07824 823 893  
e-mail: [sadie.owen1@westberks.gov.uk](mailto:sadie.owen1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



To: Members of the Personnel Committee

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# Agenda

## Part I

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- 1. Election of the Chairman**  
To elect the Chairman of the Personnel Committee for the 2024/2025 Municipal Year.
- 2. Apologies for Absence**  
To receive apologies for inability to attend the meeting (if any).
- 3. Appointment of the Vice-Chairman**  
To appoint the Vice-Chairman of the Personnel Committee for the 2024/2025 Municipal Year.

Sarah Clarke  
Service Director (Strategy & Governance)

If you require this information in a different format or translation, please contact Ben Ryan on telephone (01635) 503973.